



Guidelines for PhD students' teaching activities and work obligations at Health and Medical Sciences

In accordance with the Ministerial order on the PhD Programme (section 7 (2), paragraph 4), the PhD student must gain experience from teaching or other forms of knowledge dissemination related to the individual PhD student's PhD project.

During their studies, PhD students employed under the collective agreement with the Danish Confederation of Professional Associations (Protocol concerning PhD fellows, section 7 (2)) may be required to work for the institution to an extent equivalent to 840 working hours in total, subject to the following conditions:

- The PhD student can only be required to undertake teaching or other forms of knowledge dissemination related to the individual PhD student's PhD project.
- Teaching or other forms of knowledge dissemination must be stated in the PhD plan on enrolment. The PhD plan is assessed regularly during the PhD programme and is adjusted as required.
- By agreement with the principal supervisor, PhD students may, if they so wish, undertake teaching that is not related to the individual student's PhD project, but the institution may not require this of the PhD student.

For PhD students employed under other collective agreements than with the Danish Confederation of Professional Associations, the number of hours for special work tasks that may be required by the institution is not specified.

Irrespective of which collective agreement the PhD student is employed under, the Deanery and the heads of department expect PhD students to be assigned to teach e.g. courses and exercises equivalent to an average of maximum 100 teaching hours per year.

Via the course catalogue, the Graduate School offers a number of courses in knowledge dissemination, including an introduction to university educational theory and practice.

The guidelines enter into force on 1 January 2015 and were confirmed by the Faculty Management Team on 20 December 2016.

Mette Weve
Deban