

Frequently Asked Questions (FAQ) – Summer Courses:

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Questions about Deadlines and Arrival/Departure:

Can I apply even though the deadline has passed?

It is not possible to apply after the deadline 1 April.

I just received my pre-approval, can I apply even though the deadline has passed?

No, you must apply before the deadline even if you have not yet received your pre-approval of credit transfer.

Can I get on the waiting list?

If you apply before the deadline you will automatically get on the waiting list, if you did not secure a place in the first round. We will contact you by e-mail in case we have an opening.

I have not passed my bachelor degree by the application deadline, can I still apply?

If you have not completed your bachelor degree at the time of application, please upload relevant documentation on your study activities so far (credit wise etc.), as well as an account on the remaining activities incl. expected date of graduation. Please include documentation (e.g. email) from your study administration confirming the expected date of graduation.

Can I arrive one day late?

We strongly advise against arriving late for the summer course. All courses are intensive and you will miss a considerable part of the course by arriving late; furthermore, some courses require a certain attendance. If it is unavoidable you must contact the course coordinator for further information.

Can I depart one day before the course ends?

We strongly advise against leaving before the summer course has finished. Many courses will conduct the final exam on the very last day of the course. All courses are intensive and you will miss a considerable part of the course by leaving before time; furthermore, some courses require a certain attendance in order to pass and others finish with an exam.

What will be the implication if I miss one day (or more) of class?

All courses are intensive and you will miss a considerable part of the course by missing one or more days; furthermore, some courses require a certain attendance in order for you to pass.

Please contact the course coordinator to discuss your situation further.

Questions about Tuition Fees and Financing:

Can I divide my fee into smaller amounts?

It is not possible to divide the payment of the tuition fee into smaller instalments.

Can I extend the payment deadline?

We cannot extend the payment deadline.

Can I pay a certain amount upon arrival?

The full tuition fee must be paid through the link (EasySignUp) provided in your acceptance letter before the payment deadline.

Can I pay the reduced fee if I live in Denmark?

Your tuition fee is based on your nationality and not your current place of residency.

Can I pay the reduced fee if I have a Danish residence permit?

If you hold a permit stating "med henblik på varigt ophold" or "med mulighed for varigt ophold", you pay the fee as an EU/EEA Citizen.

Can I pay a reduced fee as I am still a student?

If you are studying at another Danish university and the course is pre-approved for credit transfer as an integrated part of your degree, you are exempt from paying tuition fees. Please note that a pre-approval of the course should be uploaded as part of your application.

It is possible to submit the pre-approval until 15 May.

My home university has an Erasmus agreement with the University of Copenhagen; can I be exempted from paying tuition fees?

Your home university must have an [Erasmus agreement specifically with the Faculty of Health and Medical Sciences, UCPH](#). Furthermore, the course must be an integrated part of your degree and your home university/international office must agree that you take the course and provide documentation to this fact because it will affect our exchange balance.

I am awaiting confirmation from my employer that I can take time off in order to follow the summer course. Can I return with a final confirmation later?

You need to apply by 1 April and to take care of the payment by mid-May at the latest. If your employer does not accept your attendance, you can cancel two months prior to commencement of the course (including the e-learning section) and you will receive a refund of the course fee.

If this deadline is exceeded, no refund is possible.

Can you send an invoice to my employer?

Yes, your employer can pay through the link (EasySignUp) provided in your acceptance letter.

Can I get SU while participating in one of the summer courses?

If you are currently receiving SU, you will continue receiving SU; otherwise it will not be possible.

What is the fee conversion in USD, EUR so on?

We recommend you to use an [internet based currency converter](#).

Does the university offer financial assistance?

Unfortunately, the University of Copenhagen cannot offer any financial assistance.

Questions about Visa:

Do I need a visa?

Depending on where you are from, you may need an entry visa to attend the summer course at UCPH. You can read more about the Danish visa rules and regulations at [NewtoDenmark](#). Here you can also find a [list of nationalities that needs visas to enter Denmark](#).

What kind of visa do I need?

You need a short term visa during your stay in Denmark. You can find additional information about short term visas at [NewtoDenmark](#); here, you can also find an [application form for a Schengen visa](#).

Will the university help fill in the necessary visa documents?

We can issue a letter of invitation if this is needed for your visa application; otherwise we are unable to assist you with the specific visa application. You must contact [the Danish representation in your country for specific details](#).

Who is in charge of securing the visa in time?

You are responsible for securing a visa for your stay in Denmark. Please note that the process can be time consuming, so we advise you to apply for a visa as soon as you have paid your tuition fee and requested and received your Letter of Invitation. You request the Letter of Invitation by writing to SummerCourses@sund.ku.dk.

Do you need to receive the fee before I can initiate the visa process?

We can issue a letter of invitation as soon as we have received your tuition payment.

Does KU have a digital signature so we can use the online application form at Danish Immigrations Services' website?

The application form for a Schengen visa cannot be filled in online.

I have not received my visa and the summer course starts soon? What do I do?

Please contact the Danish representation to check on your application.

Questions about Credit transfer, exams, and certificates:

How do I get the course accredited into my degree?

You must apply for pre-approval of credit transfer at your home university before applying to the summer course.

Contact your home university if you need further information about pre-approval of credit transfer.

Please note that we urge you to upload your pre-approval as part of your application.

What do I do if my pre-approval has not been approved by the Study Board by the application deadline?

If you have not received your pre-approval of credit transfer before the application deadline, you need to send it to us as soon as you receive it; no later than 15 May.

Can I follow some lectures via Skype?

The courses are not offered via Skype.

Can I take the exam via Skype?

It is not possible to take the exam via Skype.

What is the exam like?

The form of exam depends on the summer course in question. Please read the course description for exact information.

Can I receive my certificate/transcripts by post/email?

Some course coordinators will hand you a certificate at the end of the course if you have fulfilled the requirements, others will send one by e-mail later. For certain courses, you will only receive a transcript of records by request to SummerCourses@sund.ku.dk.