



MINUTES

20 APRIL 2026

Forum Meeting in Study board for Public Health Science, Global Health and Health Informatics

Meeting date 18 May 2026, 14:00 – 16:00

Place CSS 5.0.22

Minute taker Luna Asta Dalsgaard Wenning

**Campus Administration North
Education**

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Present

PHS: Signe Smith Jervelund (Chairperson and Head of Studies), Torben Heien Nielsen, Line Mathiesen, Anne Helene Hammeken Lunding, Karoline Huber Pedersen

GH: Jane Brandt Sørensen (Head of studies), Lena Skovgaard Andersen, Lasse X Jensen, Hüma Nauroozi, Lily Yeagley

HI: Iben Mundbjerg Gjødbsøl (Head of Studies), Ezio Di Nucci, Tariq Osman Andersen, Cecilie Løisemos (Vice-chairperson), Caroline Valentina Gaardsøe Rømer, Nanna Rath

Adm.: Luna Asta Dalsgaard Wenning

Agenda

Ad 1) Approval of the agenda

The agenda was approved.

Ad 2) Approval of the minutes from the last meeting (Annex 1)

The minutes were approved.

Ad 3) Approval of the final selection of electives Autumn 2027 and Spring 2028 (Annex 2)

The elective selections were not approved at this meeting, as further adjustments are required before final approval for Autumn 2027 and Spring 2028.

Ad 4) Discussion of the revised survey for SUND's survey on bachelor supervision (Annex 3)

No comments from the study board to the revised survey for SUND's survey on bachelor supervision.

Ad 5) Discussion of the revised survey for SUND's survey on thesis supervision (Annex 4)

The Study Board only had one comment: the introductive study elements are not relevant for all the students. **Signe** will communicate this to the Evaluation Team in the administration.

Ad 6) Approval of the evaluation plan for Public Health Science for the 2026-27 study year (Annex 5)

- a. Are there any courses in the plan that are cancelled?*
- b. Are there any courses that have been given a C categorization this study year and therefore need to be reported again next year?*
- c. Is there anything else the evaluation unit should be aware of?*
Note: New courses are evaluated and reported the first time they are offered, and then every other time they're offered.
Electives are evaluated and reported each time.

The evaluation plan for Public Health Science for the study year 2026-2027 was approved.

Ad 7) Approval of the evaluation plan for Global Health for the 2026-27 study year (Annex 6) (5 min.)

- a. Are there any courses in the plan that are cancelled?*

- b. Are there any courses that have been given a C categorization this study year and therefore need to be reported again next year?*
- c. Is there anything else the evaluation unit should be aware of?*

The evaluation plan for Global Health for the study year 2026-2027 was approved. Jane has sent a few comments to the Evaluation Team in the administration.

Ad 8) Approval of the evaluation plan for Health Informatics for the 2026-27 study year (Annex 7a; Annex 7b)

- a. Are there any courses in the plan that are cancelled?*
- b. Are there any courses that have been given a C categorization this study year and therefore need to be reported again next year?*
- c. Should the course 'SITK18006U Project in Health Innovation' be evaluated as a regular course, or with our project questionnaire? It has previously been evaluated as a regular course, but perhaps the format has changed? I have attached a template for the project questionnaire.*
- d. Is there anything else the evaluation unit should be aware of?*

The evaluation plan for Health Informatics for the study year 2026-2027 was approved. Iben has sent a few comments to the Evaluation Team in the administration.

Ad 9) Discussion of the thesis process and input for improvements across all programmes (15 min.)

The Study Board discussed potential improvements to the thesis process across all programmes. The Head of Studies proposed integrating parts of the thesis process into either a course or a workshop to provide students with consolidated guidance. This could include elements from the Project Design course in Public Health Science. The Study Board also reiterated earlier concerns about students experiencing difficulties in finding a supervisor.

Ad 10) Orientation from the students (PHS, GH and HI) (10 min.)

PHS: The students remarked that the AI declaration needs greater clarity regarding the information they must provide. They also reported an issue concerning access to the Exam House. **Signe** will be informed and will contact the administration (EKSAMEN).

GH: 1st year students have submitted their study plans. Students reported that finding available courses is difficult, particularly because they are unsure what to search for. **Jane** will look more closely into how the process of

planning and selecting courses can be supported more effectively. Additionally, an issue was raised concerning courses that were published in error; this is currently being handled by the administration.

PAGE 4 OF 4

HI: Bachelor students reported challenges fitting the declaration within the required page limit. They requested that the possibility of excluding the AI-declaration from the page count be considered. **Iben** will raise the issue with Lars Kayser. Caroline will take part in the evaluation of the course ‘Kvalitetssikring og informationssikkerhed i digital sundhed’ which was taught at IFSV for the first time in Spring 2026. Caroline and Sia have been appointed as academic mentors (‘faglige mentorer’).

Ad 11) Orientation from the Heads of Studies (PHS, GH and HI) (10 min.)

PHS: Signe, Torben and two students have reviewed the applications to PHS. There were around 80 applications, all of which had to be assessed individually. The process has been time-consuming, especially given that they received only one week’s notice. They hope to meet with the section leader to discuss how the process can be improved.

The other Head of Studies agreed that the procedure could be improved across the study programs. In general, the department spends a significant number of hours on this task and would like to find a better way forward. The Study Board therefore requests that a pre-screening process be considered, so that fewer applications require full assessment.

Openhouse and student-for-a-day: Signe has asked if any students want to volunteer for the student-for-a-day task.

GH: They also reviewed the application process itself and found it very time-consuming, particularly due to the large number of applications that must be assessed. Increasing the level of support from the administration would ease the workload significantly.

HI: Iben, Henriette, Tariq and Cecilie have reviewed the applications to HI. Iben reported that in agreement with Gritt, IFSV will assume responsibility for the course ‘Python programmering til datavidenskab’ from Autumn 2027. She also reported that the group responsible for restructuring the BA programme has been formed.

Ad 12) AOB

No comments from the Study Board.