



MINUTES OF MEETING 78

26. FEBRUAR 2024

Forum Study Board for Public Health Science and Global Health,
meeting 78

Meeting date February 26th 2024 – 09.00-11.00

BLEGDAMSVEJ 3
KØBENHAVN N.

Location CSS, Room 2.1.02

DIR 35 33 58 01

Minute taker Julie Yndal

julie.yndal@sund.ku.dk

Present

Signe Smith Jervelund, Dan Wolf Meyrowitsch, Long Nguyen, Anna Sofie Ginty, Anna Astrup Poole, Karoline Huber Pedersen, Marie Tolver Nielsen, Sandra Helene Andersen, Ayesha Mushtaq (left during the meeting), Tove Pedersen (adm.), Kristrún Lind Helgadóttir (adm.) and Julie Yndal (adm.)

SAG: [SAGSNR.]

DOK.NR.: [DOKUMENTNR.]

Not present

Britt Pinkowski, Terese Sara Høj Jørgensen, Torben Heien Nielsen, Julia Anna Miller, Arunima Raghav and Agoritsa Axarli

Agenda

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Ad 1) Approval of the agenda

The agenda was approved without comments.

Ad 2) Approval of the minutes from the last meeting (annex 1)

The minutes from meeting 77 was approved without comments.

Ad 3) Presentation of members of the Study Board (annex 2)

2. semester GH students are abroad until April.

Signe Smith Jervelund informed that Krístrún Lind Helgadóttir and Julie Yndal will take care of the secretarial function of the SB from now on.

Ad 4) Constitution of the Study Board for Public Health Science and Global Health

a. Election of Vice Chairperson among the student representatives

Anna Sofie Ginty (PHS) got elected.

b. Approval of standard rules of procedure for the study board (annex 3)

The standard rules of procedure for the study board were approved.

c. Approval of standard rules of procedures for the exemption and credit committees (annex 4)

The standard rules of procedure for the exemption and credit committees were approved.

d. Approval of memorandum on administrative authorizations (annex 5)

The memorandum on administrative authorizations was approved.

e. Information about confidentiality (annex 6)

The SB was informed about confidentiality.

Ad 5) Appointments for committees

a. Executive committee

Signe Smith Jervelund (PHS)

Britt Pinkowski (GH)

Anna Sofie Ginty (PHS)

(Bruno Fernandes (GH))

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b. Exemption committee

Signe Smith Jervelund (PHS)

Britt Pinkowski (GH)

1 student representative (PHS)

1 student representative (GH)

c. Global Health Study Plan committee

Britt Pinkowski (VIP)

1 student representative

d. Public Health Science Credit committee

Long Nguyen (VIP)

2 student representatives

The approvals will be valid for four years.

e. Elective courses committee

Signe Smith Jervelund suggested that the SB could discuss the elective courses on the SB meetings instead of having an actual committee. The suggestion was accepted by the SB.

f. PHS – quota 2 committee (Orientation from Head of studies)

Signe Smith Jervelund (VIP)

Sarah Fredsted Villadsen (VIP)

8 student representatives

The quota 2 committee will have a full day June 13th reading the applications.

g. Admission board GH

Britt Pinkowski (VIP)

Pia Altevolmer

4 student representatives

h. Admission board PHS (MSc) (Orientation from Head of studies)

Signe Smith Jervelund (VIP)

Sarah Fredsted Villadsen (VIP)

8 student representatives

Ad 6) Orientation from the exemption and credit transfer committees (annex 7)

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Tove Pedersen informed that there has been a lot of pre-approvals due to a high number of students going abroad. There are not many exemptions cases, but it takes some time to go through them.

Tove Pedersen informed that the handling of cases regarding PHS bachelor students who can take master courses even though they haven't finished their bachelor's is handled by the administration. These cases are not treated as exemption cases because it's a form of enrollment.

Information about this practice will be posted on KUnet.

Ad 7) Dates for the study board meetings in spring 2024

March 18th 12-15 (Monday)

April 18th 13-15 (Thursday)

May 7th 13-15 (Tuesday)

June 18th 9-11 (Tuesday)

August 29th 10-12 (Thursday)

The dates were approved.

Ad 8) Orientation of integration of sustainability in PHS and GH

As Britt Pinkowski from GH was absent from the meeting, the SB solely deliberated on strategies for integrating sustainability into PHS education.

Signe Smith Jervelund sent a mapping to the course responsables to gain insight into how sustainability is being addressed in the courses within PHS. Signe informed that the teachers are very positive regarding the theme, and they acknowledge the importance. There are some courses where it is more evident to integrate it than others.

Signe Smith Jervelund suggested hosting a workshop for course responsables for courses where the SB considers it important to address sustainability during the course, as well as interested students and preferably students from the SB. The workshop should take place in May and serve as the basis for the department's further work on the theme. The work may lead to changes in the course descriptions for the study year 2025-26.

In the PHS programme a strengthened focus will be on tools and methods for analyzing, assessing and reducing carbon footprints within the sustainability agenda.

Signe Smith Jervelund forwards the Study Boards discussion on sustainability and integration to the sustainability working group.

Ad 9) Orientation from the student group

PHS:

The student group held a brief meeting last week where they discussed being in the SB. They are very occupied with the beginning of a new semester at the moment.

There have been exam complaints after a course. The students have not received responses to their complaints. The students asked if there is a deadline for receiving a response. Tove Pedersen responded that there is no immediate deadline, but efforts are being made at full speed.

GH:

No present GH students under this item.

Ad 10) Orientation from Head of studies

PHS:

- Approval of changes to course descriptions for study year 2024-2025:
 - Health and Human Rights TEMP0025
 - Pharmacoepidemiology TEMP0016
 - Mixed-methods in public health

There have been made changes which have been incorporated by the course responsables. Signe Smith Jervelund has approved them by authorization of the SB.

- Orientation, PHS compulsory courses that S&I students can take as elective courses.

S&I students can take some of PHS compulsory courses as electives if there are free slots on the courses. It does not work completely both ways since many S&I courses are too repetitive for PHS students, and the data courses are too advanced for PHS students.

- Collaboration with the Department of Science Education and COBL

Signe Smith Jervelund is in dialogue with COBL on what they can offer regarding AI.

The SB does not have need for specific collaboration with the Department of Science Education.

- Evaluation of courses completed (We have changed significantly in the order of the exams at MA 1 semester + attention to course leader shift on SAU teaching mainly at BA level)

The order of exams at MA 1 semester will make it easier for the students to go on exchange. Signe Smith Jervelund hope it will help. The changes to the MA 1 semester will be evaluated in the student evaluations next year.

A minor correction on the BA 1 semester. Previously, there was a subject-specific introduction followed by the study trip (“rustur”) for the new students. Now, the introduction will focus more on being a student, and on Monday after the study trip, the course responsables and Signe Smith Jervelund will visit instead.

- Open house at Panum February 29th

Signe Smith Jervelund and five students will participate and give a presentation about the education.

- Upcoming external review of the study

Signe Smith Jervelund will make a draft for the review before the SB meeting in April. The SB is supposed to comment and approve the draft and then Signe will send it to the external expert panel.

The SB must choose student representatives. Preferably two from the bachelor’s program.

Preferably two from the master's program.
At least one of the students must be from the SB.
The students would like to know the date before signing up.

Signe Smith Jervelund asked the students which meeting format they prefer. There are two options.

- 1) Informal guided tour, followed by a three-hour seated group meeting.
- 2) Two separate meetings, followed by a final combined meeting.

The student representatives agreed upon option 1.

- Results from wellbeing survey are available (to be discussed in May)

The results will be discussed at the SB meeting in May.

GH:

There was no orientation from GH.

Ad 11) AOB.

Kristrún Lind Helgadóttir informed that teaching schedules and schedules for exams in the fall 2024 will be sent for written approval in the SB.