MINUTTES

Forum	Study Board for Professional Master's Degree Programmes
Meeting date	20-04-2023
Location	Room 13. 1.48
Minutte taker	Kristrún Lind Helgadóttir

Present

Pernille Holst, Lene Jørgensen, My Catarina von Euler-Chelpin, Peter Furu, Jens Bo Nielsen, Anna Muller (observator), Mette Bergenser (adm.), Mariel de Guia Britanico (adm.), Lisbeth Lyng Hansen (adm.), Janni Stubkjær Rasmussen (Adm.), Maria Novrup (adm.), Kristrún Lind Helgadóttir (adm.)

Online: Sisse Rye Ostrowski, Christine Gulstad (adm.)

Agenda

1. Approval of agenda
2. Approval of the minutes from the previous meeting (annex 1)
3. Orientation from the different study programmes
4. Orientation and approval of program report for MDMa, MPH, MCACS, MNR and MPM (annex 2).
5. Orientation and approval of programme evaluation for MHD, MIND/MRA (annex 3).
6. Discussion and approval of evaluation results and abc-categorization (annex 3)
7. New initiatives.
8. Approval of meeting schedule for 2023.

2023:
- 25. January
- 20. April
- 13. September
- 15. November

2024:
- 29. January

9. Master projects, orientation and discussion of how the Professional Master's Degree Programmes organize Master projects. (15. Min) (annex 5)

10. Plan for upcoming meetings and topics for discussion:

- Marketing, how do the programmes advertise for their different programs.
- Masters project, how do the programmes start the master projects and how do they supervise them
- Master projects in the future (her under):
  - How do the programmes see the next 3 years?
  - Micro credentials
  - How do the programmes do e-learning

11. AOB

Ad 1)   Approval of agenda

The agenda was approved by the participants with one change, point 3 was set as the last point on the agenda.
[The Study Board was not quorate, points from the meeting that needed approval were sent for written approval and were approved on April 28th]

Ad 2)   Approval of the minutes from the previous meeting
The minutes were approved by the participants without comments.
[The Study Board was not quorate, point 2 was sent for written approval and was approved on April 28th]

Ad 3)   Orientation from the different study programmes
         Se point 4 and 5.

Ad 4)   Orientation and approval of program report for MDMa, MPH,
         MCACS, MNR and MPM.

MDMa: The Study board discussed the program report and the
research matrix for MDMa. The low number of applicants for the
programme was commented. MDMa plans to advertise more for the
program to raise the participant numbers. Peter Furu explains that
they will raise the price of the programme with 10 % to
accommodate the extra expenses, they will also reduce elective
courses from 5 to 3 elective courses a year. These changes should
make the programme more sustainable.

[The Study Board was not quorate, the program report and the
research matrix for MDMa was sent for written approval and was
approved by the Study Board on April 28th]

MPH: The Study Board discussed the program report and the
research matrix for MPH. The low number of applicants for the
programme was commented. My Catarina von Euler-Chelpin
explains that to keep the programme sustainable they will have to
reduce the number of the programme's elective courses. They have
also raised the price of the programme. My commented that they
have not yet been able to follow up on all of the initiatives from the
programme evaluation from last year, but there is focus on the
follow up.

[The Study Board was not quorate, the program report and the
research matrix for MPH was sent for written approval and was
approved by the Study Board on April 28th]

MCACS: The Study Board discussed the research matrix and the
main themes in the programme report for MCACS.
Pernille Holst commented that Corona has had big effects on the
results in the programme report, e.g. the number of enrolled
students. Pernille commented that they have a promising number of
new students this year, but that they will not run all of the
programmes specializations because there is not enough financing.

[The Study Board was not quorate, the program report and the research matrix for MCACS was sent for written approval and was approved by the Study Board on May 8th]

Neurorehabilitering: The Study board discussed the program report and the research matrix for MNR. Jens Bo Nielsen commented that the programme has a healthy economy. The programme's good economy makes it possible to expand their teaching staff. The MNR programme has not made big changes since it was established, they are considering merging some of the programme's courses in the future.

[The Study Board was not quorate, the program report and the research matrix for MNR was sent for written approval and was approved by the Study Board on April 28th]

MPM: The Study Board discussed the program report and the research matrix for MPM. Sisse Rye Ostrowski commented that the programme has not run long enough for any students to finish the programme, the first students to finish the programme will graduate in 2023 The programme gets continuous inputs and adjusts regularly on backgrounds of the student evaluations. Sisse comments that it can be challenging to get the teaching positions at the MPM programme filled, they are working on a solution for this It was commented that the course administration is located on five different institutions, this can cause some problems, the administration's goal is to reduce the administrative complexity of the programme.

[The Study Board was not quorate, the program report and the research matrix for MPM was sent for written approval and was approved by the Study Board on April 28th]

Ad 5)   Orientation and approval of programme evaluation for MHD, MIND/MRA.

MHD: The Study Board discussed the program evaluation and the research matrix for MHD. This is the first programme evaluation since MHD was started, there have been no major changes to the programme and the programme is well functioning. The head of studies for MHD is very interested in what comments the expert

panel will give at the external expert panel meeting in June, especially what comments the external expert panel have for possible development for the programme over the next 6 years.

[The Study Board was not quorate, the preliminary program evaluation and the research matrix for MPM was sent for written approval and was approved by the Study Board on April 28th]

MIND/MRA: The Study Board discussed the program evaluation and the research matrix for MIND and MRA. Lene Jørgensen commented that the programmes MIND and MRA share an external expert panel, there are therefore four members in the external expert panel, instead of three.

Lene commented that **MIND** is doing well, they had a decrease in students, during and after the Corona epidemic, now the numbers of students is almost back to the level it was before the epidemic.

Lene commented that **MRA** has a problem with recruiting participants to some of their courses, while other courses are full. Lene comments that there is a consideration on whether the MRA program should continue, they have very few students enrolled in the programme, but many single course students registering for courses at the MRA programme.

[The Study Board was not quorate, the preliminary program evaluation and the research matrix for MIND and MRA was sent for written approval and was approved by the Study Board on April 28th]

Ad 6)   Discussion and approval of evaluation results and abc-categorization

The scheme for the ABC-evaluations constitute as minutes for this point.

[The Study Board was not quorate, point 6 was sent for written approval and was approved by the Study Board on **May 15th**]

Ad 7)   New initiatives
ChatGPT:

The University of Copenhagen has changed the guidelines for use of ChatGPT and similar technologies. As a result of the change, all Study Boards at UCPH must decide whether ChatGPT and similar technologies may be used as an approved aid for summer exams 2023.

The Study Board discussed the use of ChatGPT as an approved aid for summer exams 2023. None of the Professional Master's Degree Programmes wished to able ChatGPT and similar technologies as an approved aid for summer exams 2023.

The Study Board will revisit this subject in connection to the curriculum changes for the study year 2024/2025 at the Study Board meeting in September.

For further information on AI and Chat GPT see:
Streamingevent om AI og ChatGPT - mere.lex.dk

Ad 8)   Approval of meeting schedule for 2023.
2023:
- 25. January
- 20. April
- 13. September
- 15. November

2024:
- 29. January

The dates for the upcoming meetings at the Study board were approved, the date in January 2024, may be revisited.

Ad 9)   Master projects, orientation and discussion of how the Professional Master's Degree Programmes organize Master projects

It was commented that an automatic set date for deadline for handing in the Master project, 3 months after the original deadline is to short. Some suggested 6 months after the original deadline instead.

Mette Bergenser commented that there is a need for some more general rules in handing in the Masters project and points out that the students also have the possibility to apply for an extension due to different circumstances. Mette suggests that there can be

differentiation on how long after the original deadline, the new
deadline is set.

My von Euler-Chelpin and Lisbeth Lynge objected to the suggestions presented by Mette Bergenser concerning new rules for deadlines for Master theses, in that they would put undue pressure on the students and got support for this from the Heads of studies of MDMa og MPMed.

The administration will adjust suggestions for set dates for hand in for the Master's projects based on the Study Board's comments.

Master projects, orientation and discussion of how the Professional Master's Degree Programmes organize Master projects will be revisited at the Study Board meeting in September.

Ad 10) Plan for upcoming meetings and topics for discussion:
- Marketing, how do the programmes advertise for their different programms.
- Masters project, how do the programmes start the master projects and how do they supervise them
- Master projects in the future (her under):
  - How do the programmes see the next 3 years?
  - Micro credentials
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Ad 11) AOB